

Bridget E. Messaros

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Summary

Highly motivated, detail-oriented individual with a knack for thriving in fast paced, high stress situations. Collaborative team member who enjoys challenges and learns very quickly. Background in event management and coordination looking to transfer my skills to this highly addictive industry.

Highlights

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|--------------------------------|----------------------------------|
| • Extras coordination | • Professional attitude |
| • Good at following directions | • Reliable under pressure |
| • Detail-oriented | • Clean driving record |
| • Strong communication skills | • Excellent interpersonal skills |
| • Typing - 75 words per minute | • Proficient in Word and Excel |
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Work Experience

Granny Panties- Wildcard Productions

August 2018

1st AD/2nd AD/2nd AC/Script Supervisor

- Coordinated out-times for talent and ensured we stayed on schedule with breaks and covered the shot list
- Managed paperwork of extras and coordinated the extra activity in the scenes
- Kept script notes of changes to dialogue and differences in takes
- Maintained the slate and made sure it was the appropriate labeling

Cleveland International Film Festival

April 2017 & 2018

Pre and Post Film Operations

- Ensured films started on schedule and the directors, producers, and sponsors had adequate introduction time
- Coordinated with directors and producers for Q&A's about their film
- Coordinated, at times, when Q&A's had to be moved to chat rooms to clear the theater
- Covered as a Theater Operator when needed

Nellie- Eleven One Productions

April 2018

Production Assistant

- Runner for meals and other specialty purchases
- Maintained the slate, ensured lock up of set for filming while taking BTS photos
- Ensured crafty was well stocked in both crew and cast holding

Gone- NBC International

May 2017-August 2017

Stand-In

- Stand-In/Photo double for lead female and other various characters throughout the summer
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Education

The University of Findlay, Findlay, Ohio, 3.5/4.0

May 2012

Bachelor of Science in Hospitality Management with a minor in Finance

- Founder's Son and Daughter Award- nominated by faculty and staff, one male and one female student senior are selected who most exemplify the ideals of the Founding Fathers of the university; including scholarship, leadership, moral, extracurricular involvement, and service to the University of Findlay and its community
- Who's Who Among Students in American Universities and Colleges
- Outstanding Hospitality Major Award
- Dana Scholar Participant 2011- one of twelve College of Business Juniors selected by staff and processed through the University of Findlay's Board of Trustees for the leadership program to network with local top executives