

Caio Bueno Martins

Production Assistant

419.324.4656 cell | caio.h.martins1@gmail.com | Sylvania, Ohio 43560

OBJECTIVE

Team player and motivated professional looking for production assistant work within the film industry. My past experiences in film, theater, and teaching institutions can be applied to various production roles on set.

EXPERIENCE

Doppelgangers - Student Film - Director Seamus Higgins - Oberlin College January 2022 - Production Assistant, Boom Operator, and Supporting Actor

- Ran errands on set and moved equipment to ensure production went smoothly
- Operated the boom pole and did sound mixing when Sound Mixer wasn't available

The Cult of A.J. - Student Film - Director Seamus Higgins & Zeke Schmiedl - Oberlin College March 2024
Production Assistant and Boom Operator

- Communicated with crew members, performed various errands around the film set, handled lav microphones
- Acted as boom pole operator
- Experience driving minivans to pick up film equipment

Always, Wilde - Theater - Port Washington Library January 2023 Production Assistant and Assistant Stage Manager

- Assisted production through various errands for cast and crew
- Filled in for understaffed stage crew during a showing
- Kept track of rehearsal expenses
- Managed rehearsal spaces

Last Coffee in Rockville - Musical - A.R.T. New York January 2023 Production Assistant

- Managed rehearsal spaces
- Ran errands for cast and crew
- Kept track of rehearsal expenses

Sylvania Family Karate - Sylvania, OH May 2021 - June 2022 - Present Assistant Instructor

- Student of the karate dojo for 13 years, instructor for 2 years
- Aided fellow instructors and Sensei in teaching children aged 3-15, taught a few classes of my own
- Utilized communication skills to keep classes on track and focused

SOFTWARE KNOWLEDGE

Microsoft Applications - Word, Powerpoint, and Excel

Scriptwriting Software - WriterDuet

SKILLS

Communication skills, teamwork, management, instructing, tenacious, astute, preparation, and time management

EDUCATION

Oberlin College, Oberlin Ohio (Anticipated Graduation: May 2024)

Unweighted GPA: 3.24 | Creative Writing Major, English Minor

The Farm, MW Entertainment Group (January 2023, Winter Internship)