

CHRISTOPHER M. BERTHELOT

Production Accounting Professional

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C: 330-701-1080

Home: Stow, Ohio

Education: Miami University

PERSONAL STATEMENT

I am a customer service advocate with numerous years of experience in account management, developing relationships, strategy implementation, and leading teams to deliver results. I'm passionate about helping people and organizations grow, and propelling teams to success through strategic initiatives.

CORE COMPETENCIES

- > Solutions oriented
- > Self-motivated
- > Anticipates, prioritizes and organizes
- > Contract negotiations
- > Relationship centric
- > Delivering results

SKILLS

- > Microsoft Office Suite, Office 365
- > Business ethics and moral practices
- > Solid foundation in accounting principles and financial management
- > Personal skills: communication, creativity, leadership, organization, prioritizing, problem solving, team player, time management

EXPERIENCE

20th Century Fox Film Corporation

Assistant Payroll Accountant, "Will Trent", (Atlanta, GA) 2022-2025

- > Managed payroll for Below The Line personnel, ~175 crew members
- > Managed payroll for all Background/Stand In (Extras) on shoot days
- > Processed payroll in 5 calendar days from shoot day to payment day
- > Zero payroll claims/grievances for all three seasons
- > I-9 verification management for productions, ~250 – 300 people
- > Software: Smart Start, Smart Time, Scenechronize, Smart Voucher
- > Adhere to union fringes and allowable, timecard accuracy

Freelance Payroll

Small But Mighty Productions/Vicki Rocco, (Las Angeles, CA) 2018 – 2022

- > Support Accountant as needed with special projects (Holiday Payout/Season Cleanup/BG/SI Grievances/JE's)
- > American Horror Story Season 10, Mysterious benedict society, After Midnight

Mission Manager

Contractor (Cleveland, Ohio) 2014-2016

- > Lead Generation and qualification representative providing qualified leads for emergency response/ disaster relief software to municipalities across the country in various levels of government agencies.
- > Produced 500+ creating a \$3.4 million dollar pipeline

Cito Capital Corporation

Contractor (Cleveland, Ohio) 2010- 2014

- > Compiled client business performance and forecast reports
- > Analyzed compliance with client timeframes and recommended opportunities for process improvement and increased compliance rate

Safeguard Properties, Inc.

Manager, Vendor Management (Valley View, Ohio) 2005-2010

- > Held various roles with increasing responsibility, Team lead, Supervisor, Manager
- > Managed the negotiations of vendor pricing between vendors and Safeguard, resulting in savings of more than \$10M annually
- > Developed and maintained forecasting models for six business units
- > Decreased vendor recruiting needs by more than 50% from 2008-2010
- > Established SLA (service level agreements) with all departments supported, and maintained an 80% success rate
- > Responsible for the recruitment and retention of contractors and field inspectors via cold calling, internet research, and the building of a strong referral base
- > Revamped New Contractor Training Program to incorporate quality methodology to better meet client satisfaction goal of 100%
- > Developed ATS (applicant tracking system) utilized by all recruiters and applicants
- > Reduced "Hot Spot Needs" by over 60% in 2-month timeframe